



Students Track Own Progress

Check each one as you go....

Have you?

- 1. Visited CFNC.org and applied for admission.
- 2. Applied for financial aid using FAFSA (Free Application for Federal Student Aid) via www.fafsa.gov and had **ALL** official college and high school transcripts sent to MTCC. Follow-up with MTCC Financial Aid office.
- 3. Provided disabilities counselor with appropriate documentation, if applicable. Located in Student Services.
- 4. Taken the MTCC placement exam or been exempted. Contact the Student Enrichment Center for information.
- 5. Scheduled an appointment with the VA Advisor, **if you are eligible for VA benefits**. Located in Student Services.
- 6. Scheduled an appointment with your advisor: Advisors assigned after applying for admissions.
 - Phone Number: _____
 - Email Address: _____
- 7. Received a program check sheet to keep track of your courses, obtained from your advisor.
- 8. Registered for courses online through Web Advisor.
- 9. Visited the business office and paid tuition and fees or paid online through Web Advisor.
- 10. Printed your schedule through Web Advisor. This schedule will be required for the
 - Bookstore
 - Parking sticker and Student I.D. at the Print Shop
- 11. Completed face-to-face or online mandatory New Student Orientation via www.mcdowelltech.edu.
- 12. Attended face-to-face or online Distance Learning orientation.
http://www.mcdowelltech.edu/dist_learn.html (visit if taking online course(s) for the first time)
- 13. Activated MTCC email account and check weekly.
- 14. Visited the MTCC website at www.mcdowelltech.edu to view academic calendar, catalog, and specific program information.
- 15. Obtained graduation information from Student Services and applied for graduation. (This is for graduates nearing completion of degree).
- 16. Taken either the ETS Proficiency Profile or the ACT Career Readiness Certification exams prior to graduation.



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Frequently Used Numbers

LOCATION	TELEPHONE	BUILDING/Room
Main Line	652-6021	
Inclement Weather	659-0419	
Admissions	652-0631	11/Cedar
Book Store	652-0678	14/Hemlock
Business Office	652-0617	11/Cedar
Disability Services	652-0602	11/Cedar
Distance Learning	652-0651	4/Azalea-3D
Financial Aid	652-0624	11/Cedar
Print Shop	659-0404	11/Cedar
Student Enrichment Center (placement testing)	659-0418	11/Cedar
Student Services	652-0607	11/Cedar
Veterans Affairs	652-0602	11/Cedar

